



Office use only  
 Store# \_\_\_\_\_  
 Date \_\_\_\_\_

## APPLICATION FOR EMPLOYMENT

(Please complete both sides of this form in ink)

**PERSONAL INFORMATION**

Name \_\_\_\_\_ Email Address \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

How long have you lived at your current address (years)? \_\_\_\_\_

Telephone Number \_\_\_\_\_ Alternate or Cell Phone Number \_\_\_\_\_

Are you at least 18 years old? Yes \_\_\_\_\_ No \_\_\_\_\_ If not, how old? \_\_\_\_\_

If you are not at least 18 years old, do you have working papers? Yes \_\_\_\_\_ No \_\_\_\_\_

Certificate Number \_\_\_\_\_ Date of Issuance \_\_\_\_\_

If hired, can you furnish proof that you are legally entitled to work in the U.S.? Yes \_\_\_\_\_ No \_\_\_\_\_

**POSITION DESIRED**

1) \_\_\_\_\_

2) \_\_\_\_\_

Date you can begin work \_\_\_\_\_

Full Time \_\_\_\_\_ OR Part Time \_\_\_\_\_

Number of hours desired weekly \_\_\_\_\_

Wages desired \_\_\_\_\_

**HOURS YOU CAN WORK**

	<u>From</u>	<u>To</u>
Sunday	_____	_____
Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____
Saturday	_____	_____
Available any day/time during the week _____		

**Have you ever been convicted of any crime other than a traffic violation?** Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, state the nature of the crime \_\_\_\_\_

(No applicant will be excluded from consideration for employment due to prior convictions)

**Have you ever been discharged or asked to resign by any former employer?** Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

**Have you ever been employed by Wilson Farms, Sugar Creek or Wilson Farms Xpress in the past?**

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, store #(s) and dates \_\_\_\_\_

**WORK EXPERIENCE** (List your three most recent employers starting with your present or last employer)

Company Name	Address & Telephone	Month/Year	Final Rate of Pay	Job Title Name of Supervisor	Reason for Leaving
		To: From:			
		To: From:			
		To: From:			

May we contact you present employer(s)? Yes \_\_\_\_\_ No \_\_\_\_\_

May we contact your past employer(s)? Yes \_\_\_\_\_ No \_\_\_\_\_

**Education**

Names of Schools Attended Cities/States Where Located	Did You Graduate? Yes / No	Course(s) of Study and/or Degree(s) Earned

We assure an equal employment opportunity to all applicants and associates without regard to race, color, religion, sex, sexual orientation, age, national origin, disability, arrest record or marital status and affirmatively seek to advance the principles of equal opportunity employment.

**OUR PROCESS OF SELECTING AN ASSOCIATE INCLUDES CONDUCTING A THOROUGH BACKGROUND INVESTIGATION AND SUBSTANCE USE TESTING.**

**The following statement is part of the Application for Employment. Please read it carefully prior to signing.**

The facts set forth on my Application for Employment are true and complete. I voluntarily give Wilson Farms / Sugar Creek/ Wilson Farms Xpress the right to verify the information I have given concerning my background. I agree to cooperate in such an investigation and release from all liability or responsibility all persons or organizations supplying or receiving such information. I understand that omissions, false or misleading statements made by me on the Application for Employment or in conjunction with the above mentioned investigation will be sufficient cause for rejection or termination of employment.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Notations on the Application for Employment and any documents contained within the personnel file are for recordkeeping purposes only and should not be construed as an employment contract.