

**“GOOD STUFF CHEAP”
OLLIE'S BARGAIN OUTLET**



Employment Application

WHY SHOULD YOU JOIN THE OLLIE'S BARGAIN OUTLET TEAM?



- FUN, HIGH ENERGY WORK ENVIRONMENT
- OPPORTUNITY TO CREATE YOUR OWN FUTURE
- CULTURE OF DEVELOPING AND PROMOTING FROM WITHIN
- CREATIVITY ENCOURAGED
- GREAT COMPENSATION PLANS
- EMPLOYEE BENEFIT PROGRAM

OLLIE'S BARGAIN OUTLET

6295 Allentown Blvd Suite 1
Harrisburg, PA 17112
717.657.2300
www.olliesbargainoutlet.com

Have you ever applied or worked for Ollie's Bargain Outlet? Yes No

If yes, where? _____ When? _____ Final Position? _____

Reason left? _____

Have you ever been dismissed or forced to resign from any employment? Yes No

If yes, please explain: _____

Please check the shifts you are available to work (hours may vary) and indicate hours available below:

Full-Time Part-Time

Availability:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Referral Source

Walk-in Applicant Newspaper Ad Employee Referral (Name) _____

Community Organization (Name) _____

School/College _____

Website (Name) _____ Other _____

IMPORTANT AGREEMENT: PLEASE READ THE FOLLOWING AND SIGN YOUR NAME BELOW.

In compliance with Federal and State Equal Employment Opportunity Laws, qualified applicants are considered for all positions applied for without regard to race, color, religion, sex, national origin, age, veteran's status, disability, or any other legally protected status. I certify that answers given herein are true and complete to the best of my knowledge. In the event of my employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. In consideration of my employment, I agree to conform to the rules and regulations of the Company. I acknowledge and understand that (1) no application, policy, rule, regulation, guideline, manual, position guide, newsletter, poster, procedure or similar writing constitutes a guaranty of employment or a contract of employment with the Company (2) my employment and compensation can be terminated at any time, for any reason or for no reason, by the Company or me, and (3) no Manager or official of the Company (other than the CEO or President in writing) has the authority to enter into any contract or agreement with me for employment for any specified period of time, or to make any contract or agreement contrary to the foregoing. I understand that unless otherwise prohibited by applicable law, I may be required at any time to submit to a physical, drug or alcohol test, or other examination as a condition of my employment with the Company. By accepting employment, I agree to submit to such examinations or tests as required by the Company, all at Company expense. I authorize you to make such investigations and inquiries of my personal, employment or financial history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools or persons from all liability in responding to inquiries in connection with my application. **MARYLAND APPLICANTS ONLY: Under Maryland law, an employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take, a lie detector or similar test. An employer who violates this law is guilty of misdemeanor and subject to a fine not exceeding \$100.**

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

Signature of Applicant _____ Date _____

WE WANT TO KNOW ABOUT YOU!

Personal Information

Position Applying for: _____ Desired Pay: _____
Today's Date (month/day/year): _____ Date You Can Start: _____
Name: _____ Social Security Number: _____
Street Address: _____ City: _____ State: _____ Zip: _____
Previous Address: _____ City: _____ State: _____ Zip: _____
Telephone Number: _____
Are you under 18 years of age? Yes No Are you under 16 years of age? Yes No

Employment Eligibility

Are you legally eligible for employment in the United States? _____

HISTORY

Education

Name of High School: _____ Graduate? Yes No
Address: _____ Level Completed: _____
Name of College/Other School: _____ Graduate? Yes No
Address: _____ Level Completed: _____
Name of College/Other School: _____ Graduate? Yes No
Address: _____ Level Completed: _____

Background

Have you ever been convicted of a felony? (Note: A conviction will not necessarily disqualify you for employment and you do not have to list convictions that have been annulled, expunged, or sealed by a court.) Yes No
If yes, please explain: _____

Previous Employment

1. Employer: _____
Address: _____ Phone Number: _____
Position(s): _____ Ending Pay: _____
Date of Employment: From _____ To _____ Supervisor: _____
Reason for Leaving: _____ Eligible for Rehire? _____

2. Employer: _____
Address: _____ Phone Number: _____
Position(s): _____ Ending Pay: _____
Date of Employment: From _____ To _____ Supervisor: _____
Reason for Leaving: _____ Eligible for Rehire? _____

3. Employer: _____
Address: _____ Phone Number: _____
Position(s): _____ Ending Pay: _____
Date of Employment: From _____ To _____ Supervisor: _____
Reason for Leaving: _____ Eligible for Rehire? _____

References

Please list three references (not relatives).

1. Name: _____ Company & Position: _____
Address: _____ Phone Number: _____

2. Name: _____ Company & Position: _____
Address: _____ Phone Number: _____

3. Name: _____ Company & Position: _____
Address: _____ Phone Number: _____

Special Skills

List any special skills you have and your level of proficiency (i.e. cash handling, computer training, etc.)

Please rate ability by circling a number below.

Skill: _____ Beginner 1 2 3 4 5 Expert
Skill: _____ Beginner 1 2 3 4 5 Expert