



# Application for Employment

Last Name	First	Middle Initial	Today's Date	
Present Street Address		City	State	Zip Code
Telephone Number: Home ( ) -		Other: ( ) -	Social Security Number - -	

Age (if under 18) \_\_\_\_\_ Do you have a legal right to work in the United States? \_\_\_ Yes \_\_\_ No (Proof of right to work required and identity will be required if you are selected)

## General Information

If accepted for this job, what date can you start? \_\_\_\_/\_\_\_\_/\_\_\_\_

What category do you prefer? \_\_\_ Full-time \_\_\_ Part-time

What other positions could you fill? \_\_\_\_\_

Are you available: \_\_\_ Weekdays \_\_\_ Weekends \_\_\_ Evenings \_\_\_ Days

Do you have objections to working holidays? \_\_\_ Yes \_\_\_ No

Do you have objections to working overtime? \_\_\_ Yes \_\_\_ No

Please state the reasons why you would be a good employee in the desired position: \_\_\_\_\_

Could you perform the essential functions of the job with or without reasonable accommodations? \_\_\_ Yes \_\_\_ No If yes, please explain: \_\_\_\_\_

Have you even been fired from a job? \_\_\_ No \_\_\_ Yes If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a felony (a conviction does not necessarily preclude employment) \_\_\_ No \_\_\_ Yes If yes, please explain: \_\_\_\_\_

### What position are you applying?

- Cook     Prep/Line     Server     Bus     Dishwasher  
 Cashier     Host/Hostess     To Go Counter     Bartender

Do you have dependable transportation to work? \_\_\_ Yes \_\_\_ No

## Education

Circle last full year completed:      Grade (Primary)      High School      College / University

6    7    8     
  9    10    11    12     
  13    14    15    16    Grad    PhD

High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

College / University: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Major: \_\_\_\_\_ Degree: \_\_\_\_\_

U.S. Military / Other Trade School: \_\_\_\_\_ Branch / Study: \_\_\_\_\_ Discharge: \_\_\_\_\_

## Employer Information (list most recent first)

1. Name of Company:	Dates of Employment	May we Check with your Employer? ___ Yes ___ No If No, Why _____
Address	Phone Number	Name of Immediate Supervisor
	Salary / Hourly Wage You Were Making	Position

2. Name of Company	Dates of Employment	May we Check with this Employer? ___ Yes ___ No If No, Why _____
Address	Phone Number	Name of Immediate Supervisor
	Salary / Hourly Wage You Were Making	Position

3. Name of Company	Dates of Employment	May we Check with this Employer? ___ Yes ___ No If No, Why _____
Address	Phone Number	Name of Immediate Supervisor
	Salary / Hourly Wage You Were Making	Position

## Personal References

*Give the names of two people, not related to you, whom you have known at least one year, and whom we may call for a personal reference:*

1. Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

## Acknowledgments

I authorize investigation of all statements contained in this application form, if I am considered for employment. I also understand that misrepresentation or omission of facts called for herein, receipt of unsatisfactory references will be sufficient cause for dismissal from the company's service. If any of the facts called for herein change during the course of employment, this may be sufficient cause for reassignment or dismissal from the company's service. I further understand that this policy can only be accepted in writing. I understand that employment at \_\_\_\_\_ is considered "at will", which will mean my employment can be terminated at any time, with or without cause, and with or without notice, at the option of either the company or myself.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_